Instructions for Opening Equity Trading & Demat Account Non Individual

Please Note:

1. A4 size paper should be used to print the documents.
2. Signatures should match with your signature in PAN Card (Proof should be provided if it differs)
3. For a Joint Account, Separate KYC form is required for all the holders along with Proofs.

Guidelines for Signing the Application Form

Page Number	Signature Guidelines
1	Signature with stamp on (below declaration)
2	Affix your recent passport size photograph and sign across, sign wherever 'sign with stamp' mentioned (applicable for min 2 directors , also sign on "first signatory"
4	Signature with stamp
5	Signature with stamp
7	Signature with stamp
8	Signature with stamp (horizontal and vertical)
9	Signature with stamp (in first box) and fill witness details
10	Signature with stamp (in first box) and fill witness details
11	Signature with stamp
12	Signature with stamp
14	Signature with stamp (2 places)
15	Signature with stamp (2 places)
16	Signature with stamp
21	Signature with stamp

Documents required on behalf of company directors

PAN Card of the company	1 copy, attested by authorized signatories with rubber stamp
Address Proof of the company	1 copy, attested by authorized signatories with rubber stamp - (Form No.18 / Latest Electricity Bill / BSNL Land Line bill / Latest e Bank statement - **any one**)
Income Details	Full set of last 2 years Balance sheet, attested by authorized signatories with rubber stamp
Cancelled Cheque	1 cheque
Bank Statement	Latest 6 months
Memorandum and Articles of Association	Attested by authorized signatories with rubber stamp
List of Directors	On the letterhead of the company
Form No. 32 alongwith ROC receipt	Attested by authorized signatories with rubber stamp
shareholding pattern of Company	On the letterhead of the company
Board Resolution	On the letterhead of the company
List of Authorised signatories	On the letterhead of the company
Net worth Certificate	Duly certified by CA (should not be older than 1 year)
Address Proof	(Passport / voter ID / BSNL Telephone bill / Electricity bill) Self Attested

Account Opening Fee

1. Account opening fees of Rs. 250/-(Additional Charges of Rs 150/- if opted through courier). you can do online payment of the same from our website

2. You can also give a cheque in favor of "Proficient Equities Pvt. Ltd." for the above mentioned amount.
3. Account Opening Charges are waved off if margin money is provided for Rs 15,000/- or above.